

Ticketing valid between April 1, 2022 through December 31, 2022

**NET FARE AGREEMENT, PLEASE READ ALL RULES AND NOTES**

Application and Eligibility					
<b>Portugal</b>		<b>Booking Code</b>			
<b>Origin:</b>	JFK/EWR/BOS/MIA/WAS/CHI/SFO/YYZ/YUL	<b>Business – (EXI)</b>	<b>Economy – (BSI) &amp; (CLI)</b>		<b>Ticket Designator</b>
		C/D/Z/J	Y/B/M/S/H/Q/V/W/A/K/L/U	E/T/O	
<b>Destination:</b>	LIS/OPO/FAO/FNC/PXO/TER/PDL	8%	5%	0%	<b>CONS or CCRA</b>
<b>Europe</b>		<b>Booking Code</b>			
<b>Origin:</b>	JFK/EWR/BOS/MIA/WAS/CHI/SFO/YYZ/YUL	<b>Business – (EXI)</b>	<b>Economy – (BSI) &amp; (CLI)</b>		<b>Ticket Designator</b>
		C/D/Z/J	Y/B/M/S/H/Q/V/W/A/K/L/U	E/T/O	
<b>Destination:</b>	AGP/ALC/AMS/BCN/BER/BIO/BLQ/ BOD/BRU/BUD/CGN/CPH/DUS/ FRA/GVA/HAM/HEL/LON/LPA/ LUX/LYS/MAD/MAN/MIL/MOW/MRS/ MUC/NCE/NTE/OSL/PAR/ PRG/ROM/STO/STR/SVQ/TLS/ VCE/VGO/VIE/VLC/WAW/ZRH/FLR/DUB/TFS/ NAP/TLV	8%	5%	0%	<b>CONS or CCRA</b>
<b>AFRICA</b>		<b>Booking Code</b>			
<b>Origin:</b>	JFK/EWR/BOS/MIA/WAS/CHI/SFO/YYZ/YUL	<b>Business – (EXI)</b>	<b>Economy – (BSI) &amp; (CLI)</b>		<b>Ticket Designator</b>
		C/D/Z/J	Y/B/M/S/H/Q/V/W/A/K/L/U	E/T/O	
<b>Destination:</b>	ABJ/ACC/BVC/CAS/DKR/LAD/LFW/ MPM/OXB/RAI/RAK/SID/TMS/ TNG/VXE/CKY	8%	5%	0%	<b>CONS or CCRA</b>

Ticketing Instructions – Please Read NOTES Below			
Auditor and Agents Coupons		Passenger's Coupon	
Fare Box:	Net Fare Amount	Fare Box:	IT
Tax Box:	All Applicable Taxes, Fees and Surcharges	Tax Box:	All Applicable Taxes, Fees and Surcharges
Total Box:	Net Fare, plus All Applicable Taxes, Fees and Surcharges	<b>Form of Payment:</b>	<b>Cash, Check or Credit Card</b>
Commission Box:	<b>As of 5/3/2022 – MARKUP – (amount not to exceed Discount % specified in the table above)</b>	Fare Basis:	Applicable Fare Basis
		Validity:	Valid Before (Date of Departure) Non Valid After (Date of Return)
		Endorsement Box:	Non-Endorsable/Non-Refundable and Agreement Number
		Tour Code Box:	Filled through ATPCO, <b>EWRCF001/22</b> will automatically display when auto pricing itineraries
<b>OSI FIELD:</b>	<b>OSTP EWRCF001/22</b>	<b>OSI FIELD:</b>	<b>OSTP EWRCF001/22</b>
<b>Electronic Ticketing</b>	<b>Mandatory</b>		

**NOTES:**

- The discount fares shown are filed through ATPCO and loaded directly into the agency GDS system.
- Discounts apply to Origin and Destination as specified and will auto price
- **Agencies are NOT allowed to advertise NET fares to consumers**, any advertised pricing may not be lower than TAP published fares
- Routing and valid connecting points are reflected in the GDS fare quote systems and will auto price
- Not applicable to Groups, all group rates must be negotiated on a case by case basis
- **NET fares can not be sold to consumers**. Agent MUST sell the **lowest published fare** for each of the TAP fare brands that are included in this agreement; EXI, BSI and CLI
- ~~Agent can NOT claim commission or add a markup using normal GDS formats—the Agent must use either the ARC PAY (formerly ARC TASF Program) Program or their own Merchant Credit Card Account to charge the markup~~
- **Effective, 5/3/2022 agencies are now allowed to use the GDS markup formats and process your NET Fare markups through normal GDS processing**
- You are not required to use/sell these NET fares. You may use the Published Fares with no commission if those work out to be easier for you
- **EXAMPLE ITINERARY:**
  - TP208C15MAYJFKLIS - published base fare \$2828.00 – CUSEX10A fare basis
  - CCRA agreement NET fare \$2602.00 – CUSEX10A/CCRA fare basis
  - \$2828 minus \$2602 equals \$226 which MUST be charged to the consumer using your GDS Markup formats

**GDS Pricing Entries:**

Amadeus FXX/R,U  
 Apollo \$B\*JCB  
 Sabre WPPJCB  
 Worldspan 4PFSR.SR

CCRA can not assist with pricing/ticketing entries. If these entries aren't working, please contact your GDS helpdesk for assistance.

**Agency debit memo:**

- Agencies electing to utilize this CCRA/TAP Air Portugal agreement agree to reconcile all debit memos received from TAP Air Portugal within thirty (30) days of billing or notification.

**Agencies utilizing CCRA's 24/7 Call Center:**

You must add the necessary TAP Air Portugal contract information to the contract fare profile you have created for CCRA's use. This will allow CCRA Agents to determine if your agency wants this contract utilized when applicable. If you currently do not use any contracted or negotiated rates and would like to utilize this offering from CCRA's Air program, please contact your customer Care representative for assistance in creating the necessary profiles for after-hours utilization.

When bookings are handled by CCRA's 24/7 Call Center Agents the applicable tour code information will be included during the ticketing process. However, CCRA agents will not include the applicable commission information. Agency clients are required to update their IAR the next business day following ticket issuance with the applicable commission data. CCRA will not be liable for claiming of airline commissions.

Should you have any commission questions related to this agreement, please copy and paste your GDS flights segments along with the GDS pricing into an email. Send the email to us at [Air@ccra.com](mailto:Air@ccra.com) and we will reply to you as quickly as we can.

We are available to assist with commission questions Monday through Friday between 830AM and 530PM ET. Outside of these hours, please use your best judgment when ticketing. We will reply to your email the next business day and adjustments may be made in IAR if necessary.